

RIGHTS TO INFORMATION (RTI)

Designated Authorities of Higher Education under RTI Act, 2005

Sl. No.	Name of the office/public authority	First Appellate Authority (FAA)	State Public Information Officer (SPIO)	Assistant State Public Information Officer (ASPIO)
1	Secretariat: Higher & Technical education	Principal Secretary/ Commissioner/ Secretary	Addl. Secretary/Special Secretary/ Joint Secretary	Deputy Secretary/Under Secretary
2	University & Higher Education, Manipur	Director	Addl. Director	Sr. Administrative Officer/ Sr. Officer appointed by the Director
3	Government Polytechnic	Controller	Principal	Vice-Principal /Seniormost to be appointed by the Principal
4	Government/Government Aided Colleges	Principal	Vice-Principal /Seniormost teacher to be appointed by the Principal	2nd Seniormost teacher to be appointed by the Principal

Procedure of Obtaining Information

- Receipt & Issue Section, Directorate of University and Higher Education, Manipur
- Receives RTI Applications related to the Office address to Director/SPIO of University & Higher Education, Manipur with application fee of **Rs. 10/-** as prescribed under the Manipur RTI (Regulation of Fee & Cost) Rules, 2005 against a proper receipt of cash as well as through IPO/DD/Bank Cheque drawn in favour of "Additional Director" University & Higher Education, Manipur payable at Imphal.
- For Other charges, as per the Manipur Right to Information (Regulation of Fee & Cost Rule), 2005.