

**No. UHE-1301/2/2024-HTE-DHTE**  
**GOVERNMENT OF MANIPUR**  
**SECRETARIAT: HIGHER & TECHNICAL EDUCATION DEPARTMENT**

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**OFFICE MEMORANDUM**  
**Imphal, the 11<sup>th</sup> December, 2024**

**Subject: Guidelines for issue of No Objection Certificate (NOC) for pursuing higher studies.**

The Department of Higher and Technical Education, Government of Manipur has been receiving proposals from many teaching staff belonging to various Government Colleges under the Administrative Department of Higher & Technical Education seeking NOCs for pursuing higher studies like Ph.D. Courses, etc. through the Directorate of University & Higher Education

2. It has been observed that many of these employees/teaching staff have been taking up registrations/enrolment for such higher studies (Ph.D. programme) without obtaining prior approval of the Administrative Department in spite of the existence of this Government O.M. No. 15(1)/8/2019-HE/NOC dated 31<sup>st</sup> December, 2020 wherein applications for grant of NOC for pursuing higher studies should be submitted in time and ex-post facto issue of NOC will not be considered except under compelling and justified circumstances.

3. Besides being a procedural irregularity, such practice in general, also creates financial liabilities to the State Government as many employees have produced degrees through dubious means and from fake Universities not recognized by the University Grants Commission or universities with very low credibility so as to get salary increments or other benefits from the Government. Some of the teachers have produced Ph.D. degree certificate where her/his Research Supervisor is not a permanent faculty of the university.

4. Good and higher qualifications of teaching staff is a primary requirement for good teaching which in turn will produce good students. This is the reason why, both UGC and the state government have been allowing advance increments in their salaries besides, lesser number of years for placement at higher level of pay. This objective of good quality education would be defeated, if the degrees obtained by the faculty are of low grade or even worse doubtful.

5. Therefore, with utmost concern to have really qualified teachers and also to avoid gross irregularities and in furtherance to the O.M. No. 15(1)/8/2019-HE/NOC dated 31<sup>st</sup> December, 2020 issued by Administrative Department, the following guidelines/instructions are therefore issued for compliance by all concerned: -

5.1 No NOC will be considered, if it has not been applied on time and ex-post facto issue of NOC will not be considered except those who got registered for Ph.D. before

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joining Government service. A time and date stamped electronic proof of having registered earlier will have to accompany the request for ex-post facto NOC.

5.2 Grant of NOC for acquiring degree for higher studies by the employees shall be considered only from (a) Central Universities, (b) State Government Universities, (c) Private Universities recognized by the UGC having quality bench mark of valid NAAC accreditation of 2.5 score and above, inclusion in NIRF ranking, or both.

5.3 Whereas, if an employee had registered/enrolled for Ph.D. programme before the issue of this O.M. from Universities other than those mentioned at para 5.2 and has not obtained NOC, the request for the ex-post facto grant of NOC will be considered only on production of time stamped electronically generated registration/enrolment slips and no other form of acknowledgement slips shall henceforth be entertained. Further, for those incumbents who have not yet applied for NOC for pursuing higher studies but have enrolled / registered already, the applications for grant of NOC shall be made to the Director/University & Higher Education, Manipur within 1 (one) month from the date of issue of this O.M. along with a copy of time stamped electronically generated registration/enrolment slip with a copy endorsed to the State Government. No application will be considered / entertained after the lapse of the stipulated one month period.

5.4 Submission of Equivalence Certificate issued by Association of Indian University (AIU) New Delhi (India) at the time of admission in case of undergoing Ph.D. programme at Foreign University shall be compulsory.

5.5 The Research Supervisor of the concerned Research Scholar should conform to para 6. Allocation of Research Supervisor of University Grants Commission (Minimum Standards and Procedures for Award of Ph.D. Degree) Regulations, 2022, dated the 7<sup>th</sup> November, 2022. If any teacher of the State government, is found lending her/his name as Research Supervisor to any private universities, disciplinary action shall be initiated against the faculty.

5.6 The Eligibility criteria for admission to the Ph.D. Programme, duration of the Programme, Procedure for admission, Course Work, Evaluation and Assessment Methods should also conform to University Grants Commission (Minimum Standards and Procedures for Award of Ph.D. Degree) Regulations, 2022, dated the 7<sup>th</sup> November, 2022.

5.7 If the Ph.D. Programme is to be carried out through Part-Time Mode, it must also conform to Para 13. Ph.D. through Part-Time Mode of University Grants Commission (Minimum Standards and Procedures for Award of Ph.D. Degree) Regulations, 2022, dated the 7<sup>th</sup> November, 2022.

5.8 Following the successful completion of the evaluation process and before the announcement of the award of the Ph.D. degree(s), the concerned University where the Ph.D. Programme is carried out shall submit an electronic copy of the Ph.D. thesis to INFLIBNET, for hosting the same so as to make it accessible to all the Higher Educational Institutions and Research Institutions.

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6. The above instructions/guidelines shall come into force with immediate effect and Director, University & Higher Education, Manipur shall ensure that these instructions/guidelines are complied with by all concerned.



**(H. Gyan Prakash)**

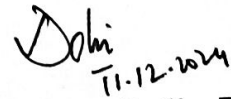
Commissioner (Hr. & Tech. Edn.)  
Government of Manipur.

**Memo No. UHE-1301/2/2024-HTE-DHTE**

**Imphal, the 11<sup>th</sup> December, 2024**

Copy to: -

1. The Director (University & Higher Education), Manipur.
2. The Additional Secretary (Hr. & Tech. Edn.), Government of Manipur.
3. The Joint Secretaries (Hr. & Tech. Edn.), Government of Manipur.
4. The Additional Director (University & Higher Education), Manipur. He is requested to cause service to all Principals for compliance of the O.M.
5. All Principals.
6. The Legal Officer (Hr. & Tech. Edn.), Government of Manipur.
7. Guard file.



**(Laishram Dolie Devi)**

Joint Secretary (Hr. & Tech. Edn.)  
Government of Manipur.