

Government of Manipur
Directorate of University and Higher Education

N O T I F I C A T I O N

Imphal, the 6th December, 2023

The Screening Committee in its Meeting dated 04.12.2023 found that there are numerous instances of data mismatch in the documents related to teaching hours submitted by Assistant Professors of the Government Colleges of Manipur who have applied for promotion/placement.

2. The UGC mandates that Assistant Professors and Associate Professors must dedicate a minimum of 16 hours and 14 hours per week respectively for teaching work. As per UGC Regulations 2018/2021, the number of teaching weeks per year (in a 6-days a week pattern) in the Colleges is 30 (i.e.180 days). Thus, the minimum teaching hours for an Assistant Professor and Associate Professor in a year are 480 hours and 420 hours respectively.

3. It is, therefore, informed to all the Assistant Professors of the Government Colleges of Manipur who have applied for promotion/placement that they should re-submit supporting documents regarding teaching hours to the office of the undersigned on or before **15.12.2023**.

4. No document received after the last date of submission will be entertained.

5. Further, they are informed to participate in the one day Workshop cum Handholding Training on “Performance Based Appraisal System (PBAS) under Career Advancement Scheme (CAS)” to be held at Liberal College, Luwangsangbam on **9th December 2023** for better understanding of the compilation of information/documents for placement.

(Dr. Rangitabali Waikhom)
Director (Univ. & Higher. Edn.)
Government of Manipur

Copy to:

1. PS to The Hon’ble Minister(Education), Manipur
2. PS to the Commissioner(HTE), Govt. of Manipur
3. Principals of the Government colleges of Manipur for wide circulation to the teachers concerned
4. OST(IT) for uploading the Notification in the Website