

Government of Manipur
Directorate of University and Higher Education

O R D E R S
Imphal, the 11th June, 2021

No. 3/3-116/2018: In view of the prevailing second wave of COVID-19 pandemic in the state and in pursuance of Manipur University Order no. MU/2-M/HODs/2019 dated 11.06.2021, it is informed to all the Principal/Principal in-charges of the colleges including Government aided colleges under Higher Education Department, Government of Manipur that **classes for B.A./B.Sc./B.Com.- 2nd semester and 4th semester shall be started online with immediate effect** while the classes for the 6th semester shall also continue online as usual until further orders. All the students who are reading B.A/B.Sc./B.Com - 1st and 3rd semesters at present shall be promoted to 2nd and 4th semesters based on internal assessment marks as notified by the Manipur University, vide Order dated 11.0.2021.

2. While conducting the classes, the following points shall be taken into consideration:

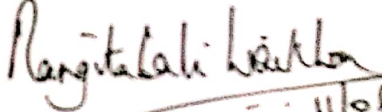
- (i) The teachers may use online platforms such as Zoom, Google Meet, Webex, and Microsoft Team etc. as per convenience to conduct classes and interact with the students on virtual mode.
- (ii) The teachers also may share recorded classes and printed/handwritten study materials to the students through whatsapp or emails. A common resource sharing website/portal may also be maintained by the colleges to enable the students access the learning resources.
- (iii) The conduct of practical classes may be kept on hold for the time being although such practical classes/assignments which may be conducted online may be completed online.
- (iv) The college Principals shall prepare a detailed time table for conducting the online classes for all semesters with a target to cover as much syllabi as possible during the months of June to August, 2021. Sundays and holidays may also be utilized for conducting classes as sufficient number of days may not be available for completing syllabi.
- (v) The attendance of the students shall be recorded for each online class conducted and records of dissemination of study materials shall also be maintained. The attendance/records shall be submitted to the Principal on weekly basis. The details of students who are absent in the online classes or who could not be contacted shall also be submitted to the Principals for taking necessary steps. The target should be to make all the students attend the classes and involve in online learning process.
- (vi) Internal assessment may be conducted online at such intervals as per guidelines of UGC/Manipur University.
- (vii) A weekly report along with the lesson plan for next week shall be submitted to the Principal by each teacher.

(viii) The Principals shall consolidate the reports submitted by each teacher/Department and the summary of the same shall be forwarded to the Director (University and Higher Education), Government of Manipur on weekly basis.

3. The admission process for the students in the next semesters may be taken up online while the classes are going on for the same semesters.

4. All the teachers, non-teaching staff and students of the colleges shall cooperate with the college authority in making the online learning-teaching process effective and successful.

5. The failure to comply with the above instructions on the part of any stakeholder shall be viewed seriously.


11/06/2021
(Dr. Rangitabali Waikhom)
Director of University & Hr. Edn.
Government of Manipur

Copy to:

1. PS to The Hon'ble Minister(Education), Manipur
2. PS to the Commissioner(HTE), Govt. of Manipur.
3. The Registrar, Manipur University for kind information.
4. Principals of the Government/Government aided colleges with a direction to commence the online learning-teaching process with immediate effect.
5. Guard File.